



# WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School  
Headteacher: Dr Paul Hayman BSc



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January 2018



Dear Parent/Carer

As in previous years, we are wishing to take Year 12 students to the Essex UCAS Higher Education Exhibition at the University of Essex, Colchester campus, on Thursday 21<sup>st</sup> June 2018.



This event takes place each year in order to inform students of the Higher Education options and provide an opportunity for students to visit a large number of stands representing a wide range of universities and specialist colleges. In addition, a variety of talks are given on different academic subjects and aspects of university life. Although not suitable for students who will definitely not be applying to higher education, we recommend that your daughter/son attends as it plays a useful part in their preparation for university application.



Science

This event falls immediately after the Year 12 internal examinations but some students taking Accelerated Mathematics may have examinations after this date. Parents and students should take this into consideration when confirming their wish to attend as coaches will be booked based on numbers who have paid by Friday 23<sup>rd</sup> February 2018 and no refunds can be made.



Engineering

We will be leaving school at 8.45am and returning at approximately 2pm. Students should either bring a packed lunch or some money to purchase refreshments. The cost of this event is **£10.00** which covers coach travel, administration and insurance.

As with most school trips we are only allowed to ask parents to make a voluntary contribution towards the cost. This is not compulsory, but if insufficient voluntary contributions are raised to fund the visit, then it will be cancelled. In the event of anybody having any concerns about their ability to make a contribution or a query about how the cost is arrived at please contact, in the first instance Mrs Shirley Emery, Trips Administrator.

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of the trip:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit



SEAT



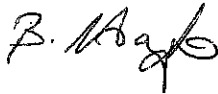
If your daughter/son is currently in receipt of Free School Meals then we will only require a letter/email **giving your consent for her/him to attend the trip.**

*May we also ask that if, for any reason, you feel you are unable to contribute to the cost of the trip that you contact Mrs Emery to ensure that unnecessary reminders are not sent to you. All conversations will be dealt with in the strictest of confidence.*

Please make your contribution for this trip using ParentPay **no later than 23<sup>rd</sup> February 2018.**

We also may need parents or carers to accompany the trip. If you are able to spare the time to join us to supervise students on the coach and at the exhibition, please complete and return the reply slip. I will then confirm if we need support on this occasion.

Yours sincerely



B Hayton  
Head of Sixth Form

*✍*

Return to box outside main office

**WESTCLIFF HIGH SCHOOL FOR GIRLS  
Year 12 UCAS Higher Education Exhibition – Thursday 21<sup>st</sup> June 2018**

Name of Student: \_\_\_\_\_ Form: \_\_\_\_\_

I would be able to supervise this trip: \_\_\_\_\_  
(please print name)

Mobile Number: \_\_\_\_\_

**Please return this reply slip ONLY if, as a Parent/Carer, you are able to assist on the trip**