

WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School
Headteacher: Dr Paul Hayman BSc



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Dear Parents

As you may be aware, weather forecasts are indicating that there may be bad weather over the next few days so I would like to take this opportunity to inform you of our procedures in the case of snow.

Our school always tries to remain open, so when bad weather is known about in advance, students and parents must plan for a safe and longer journey time, and if we have remained open we would prefer pupils to arrive late rather than not at all.

Please assume that the school **will be open as normal** unless you hear to the contrary.

In the event that the school has to close notification would be made to parents via a Schoolcomms text and email as well as on the school's website. Any notification of a school closure is for that day only; it must be assumed we will be open the following day unless notified otherwise. We are aware that some pupils have to travel long distances to school so we will always endeavour to advise parents as early as possible of any closure.

If on a day we open the weather significantly deteriorates and we have to make an early closure, the school will notify parents via a text message through Schoolcomms. In this event, pupils will be allowed to contact their parents by mobile phone to agree where they should go and how to get there. Pupils who can travel home easily will be allowed home or some pupils may go to a friend's home with their parent's permission. We will also be in contact with the bus and coach companies, so will be aware of any changes to timetables. Pupils may be allowed to stay at school, if possible, but there may only be limited supervision.

Yours sincerely

Dr Paul Hayman
Headteacher



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