

WHSG Internal appeals form

This form should be completed in all cases to lodge an appeal.

Name of appellant		For office use	Payment received YES NO Receipt given YES NO
Awarding body		Exam paper code	
Subject		Exam paper title	

Appeals should only be made because the mark you have been awarded does not give you sufficient credit for meeting the criteria in the mark schemes. You should not request a review because the mark/grade does not compare with a forecast grade or target grade.

Please state the grounds for your appeal below:

Continue overleaf if necessary

Appeal against an internal assessment decision

Appellant declaration

By signing here, I am confirming I understand the purpose of the appeal will be to decide whether the process used for the internal assessment conformed to the published requirements of the awarding body's specification and subject-specific associated documents. I also understand the appeal may only be made against the marking/assessment process not against the mark submitted by the centre for moderation by the awarding body.

Signature:

Date of signature:

The appellant declaration against the relevant appeal must be signed, dated and returned to the Examinations Office, on behalf of the head of centre, to the timescale indicated in the internal appeals procedure. The payment of £30 made to cover the costs of the appeal should have been paid on Parentpay before this form is submitted.