

# WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School  
Headteacher: Dr Paul Hayman BSc



Kenilworth Gardens, Westcliff-on-Sea, Essex, SS0 0BS

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April 2018

Dear Parent/Carer

The History department will be taking Year 7 on a local tour of Hadleigh, Leigh-on-Sea and Southend-on-Sea on **Monday 2<sup>nd</sup> July 2018**, as part of their work on local history. Students will visit Hadleigh Castle to assess its significance and importance to the area and will visit Old Leigh to study the role of the town and fishing community through different historical periods. Furthermore, we will also look at why the introduction of the railway has changed the function of the local environment and the changes made to Southend-on-Sea during the Victorian era.

We will leave school by coach at 8.40am and should return at approximately 3.30pm. Following lunch, the students will be able to visit Adventure Island. The wristbands students are given are valid for the whole day. Should you wish for your daughter to stay at Adventure Island and not return to school by coach then **we require your permission, as per the attached slip. This must be received no later than Friday 8<sup>th</sup> June 2018. If we do not receive written permission before this date we will bring your daughter back to school for 3.30pm.**

As we will be eating lunch out, we request that the students bring a packed lunch. Cameras may be taken at the student's own risk. School uniform need not be worn, but girls must wear appropriate clothing and sensible shoes and should take note of the weather forecast and either bring waterproofs or sun cream. As this is a working trip students should also bring a pencil case and a clip-board that fit into a rucksack.

The cost of the trip is **£17.00** per pupil which includes coach hire and admission to Adventure Island, as well as insurance cover and administration.

**As with most school trips, we are only allowed to ask parents to make a voluntary contribution towards the cost. This is not a compulsory payment, but if insufficient voluntary contributions are raised to fund the visit, then it will be cancelled.**

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of the trip:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get).

SEAT



**If your daughter currently qualifies for Pupil Premium Payments then we will only require a letter/email to [generalenquiries@whsg.info](mailto:generalenquiries@whsg.info) giving your consent for her to attend the trip. All correspondence will be dealt with in the strictest confidence.**

***Please return the reply slip below and make your contribution for this trip, using ParentPay, no later than Friday 8<sup>th</sup> June 2018.***

*May we also ask that if, for any reason, you feel you are unable to contribute to the cost of the trip, you contact our Trips Administrator to ensure that unnecessary reminders are not sent to you. All conversations will be dealt with in the strictest confidence.*

We would be very grateful for any extra help on the day. Parent helpers would be a valuable addition to supervise the students while we are walking around the local area. If you are able to join us, please indicate on the reply slip below.

Yours sincerely



E Birch  
History Department



R Vinten  
History Department

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*Return to main school office by Friday 8<sup>th</sup> June 2018*

**WESTCLIFF HIGH SCHOOL FOR GIRLS  
Local History Trip – Monday 2<sup>nd</sup> July 2018**

Student: \_\_\_\_\_ Form: \_\_\_\_\_

My daughter will return to school on the coaches provided: **YES/NO**

My daughter has my permission to stay at Adventure Island and we will make our own arrangements for collecting her: **YES/NO**

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**I would like to help with this trip**

NAME & TITLE OF PARENT/CARER: \_\_\_\_\_

MOBILE NUMBER OF PARENT/CARER: \_\_\_\_\_

EMAIL ADDRESS OF PARENT/CARER: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Parent/Carer)