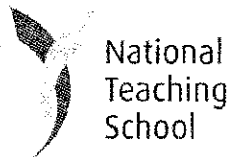


# WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School  
Headteacher: Dr Paul Hayman BSc



Kenilworth Gardens, Westcliff-on-Sea, Essex, SS0 0BS



Telephone: 01702 476026  
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September 2017

Dear Parent/Carer,

## French Exchange

The MFL department at WHSG is pleased to offer pupils the opportunity to participate in a French Exchange with Institution Rey, a lycée in Rouen, Normandy. This is a very attractive area of France; Rouen is a large city on the lower Seine River, offering numerous cultural opportunities, with extensive historical connections to England. Our inaugural exchange with Institution Rey took place in the last academic year and was a great success, and we are looking forward to continuing our partnership with the school this year.

WHSG will be pairing with our neighbours, Westcliff High School for Boys, as the French school is mixed. The exchange will involve a maximum of 20 pupils from each school, from Key Stages 4 and 5.

The exchange offers your daughter/son an unrivalled opportunity for full immersion into French language and culture, which will enable her/him to practise and improve her/his French language skills. While Westcliff students are in France, they will spend one or two days in the host schools and there will be a range of programmed visits during 3 or 4 days. The weekend will be spent with the host family and friends. English staff accompany trips and are on-call outside these hours in France. The same applies to the French party in England.

The dates for the exchange are as follows:

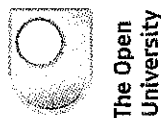
**French students in England from Thursday 9 November to Thursday 16 November 2017**

**English students in France from Thursday 22 March to Thursday 29 March 2018**

Involvement in the exchange involves commitment on the part of students and their families, and in signing up, pupils are agreeing to complete both halves of the exchange. Families must be prepared to host the French student in their homes in November 2017, providing transport to school and all meals, and your daughter/son will receive the same in return when they visit their host families in March 2018.

The cost of participation in the exchange is £300. At this stage, this is a guideline and is subject to change. This price includes transport to and from France, entrance to visits and attractions and transport whilst in France, and all necessary insurance and contingencies. A clear timeline of events will be given to all participants and their parents in October, in which we can confirm the itinerary for your daughter/son whilst in Rouen, and the itinerary of their French partner whilst in England.

We hope that your daughter/son will want to participate in the exchange. **If so, she/he must hold a valid passport. Attendance of participants and their parents at two**



"Supporting Excellence in Education"



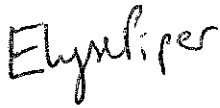
**evening briefing meetings in October 2017 and in March 2018 is a condition of participation.**

Places on the exchange are limited to 20 pupils from WHSG. Should you wish your daughter/son to participate, a non-refundable deposit of £100 will be required.

In order to secure a place on the French Exchange, please return the attached reply slip and information form to Mrs Piper in the MFL office **as soon as possible**. Once your daughter / son receives a letter confirming their place on the Exchange, you will be given details of how to make a payment on Parent Pay.

Please do not hesitate to contact me via email or telephone at school if you have any further queries. I look forward to receiving your daughter/son's application and being able to offer her/him this uniquely rewarding experience.

Yours sincerely

A handwritten signature in black ink that reads "Elyse Piper". The signature is written in a cursive style with a large initial 'E'.

Mrs E Piper

Head of Modern Foreign Languages

**WESTCLIFF HIGH SCHOOL FOR GIRLS**  
**FRENCH EXCHANGE 2017-2018**

I hereby give permission for my daughter/son: \_\_\_\_\_  
of Form \_\_\_\_\_ to participate in the French Exchange

I agree to pay the non-returnable deposit of £100 on ParentPay when advised and agree to pay the subsequent instalments on time

Passport Number \_\_\_\_\_

Issue Date \_\_\_\_\_ Expiry Date \_\_\_\_\_

Nationality \_\_\_\_\_

\*My daughter/son does not / does have a special dietary requirement

Specify diet/food allergies

.....

\*My daughter/son does not / does have a medical condition

Specify medical condition

.....

**Child protection:** I declare that neither I nor anybody else who will be resident in the house or any other person likely to come into contact with the allocated French guest during the period of their stay in November 2017 has any conviction relating to children or debarring contact with children

Signed \_\_\_\_\_ Date \_\_\_\_\_

(Parent/Carer)

**WESTCLIFF HIGH SCHOOL FOR GIRLS**  
**FRENCH EXCHANGE INFORMATION FORM**

**Name:** .....

**Date of Birth:** .....

**Email address:** .....

**Where do you live and how do you travel to school?** .....

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**Who do you live with? Do you have brothers and sisters?**

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**Do you have pets at home?**

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**Do you have any allergies / medical conditions / dietary requirements?**

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**How would you best describe your personality?**

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**Please describe your hobbies / interests / how you spend your free time:**

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