

WESTCLIFF HIGH SCHOOL FOR GIRLS

An Academy Grammar School
Headteacher: Dr Paul Hayman BSc



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September 2017

Dear Parent/Carer,

As part of our programme of Activity Days, the Year 11 Students who are not on the school trip to Spain will be going on a trip to Chessington World of Adventures, on Friday 6th October. We apologise for the late notice of this trip but due to unforeseen circumstance the previous activity can no longer go ahead.

We will leave school by coach at 8.40am and return by 6.30pm. The cost of the trip works out to be **£29.00** per student, to cover entrance fee, coach hire, insurance and administration costs. **As this trip is expected to arrive back after the departure of the consortium buses, please make alternative arrangements for your daughter to travel home, if applicable.** If you feel that this will present a problem, please contact the school as soon as possible.

This is a compulsory trip. All students are expected to attend. As with most school trips, we are only allowed to ask parents to make a voluntary contribution towards the cost. **This is not a compulsory charge, but if insufficient voluntary contributions are raised to fund the visit, then it will need to be cancelled.**

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of the trip:

- Income Support (IS)
- Income Based Jobseekers Allowance (IBJSA)
- Employment Support Allowance – income related (ESA(IR))
- Support under part VI of the Immigration and Asylum Act 1999;
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income, as assessed by the Inland Revenue, that does not exceed £16,190 (Financial Year 2010/11);
- Guarantee element of State Pension Credit.
- Working Tax Credit during the four-week period immediately after their employment finishes or after they start to work less than 16 hours per week. The parent(s)/guardian(s) will be sent a letter from HMRC stating that they are entitled to a four week 'run on' of Working Tax Credit.

If your daughter is currently in receipt of Free School Meals then we will only require a letter giving your consent for her to attend the trip.

May we also ask that if, for any reason, you feel you are unable to contribute to the cost of the trip that you contact Mrs Hine on 01702 476026 to ensure that unnecessary reminders are not sent to you. All conversations will be dealt with in the strictest confidence.

Please pay for this trip using ParentPay. If you have any problems making payment on ParentPay, please contact Mrs Hine on 01702 476026 to make payment over the telephone. **Payment is required no later than Friday 22nd September 2017.**

Your daughter should bring a packed lunch with her (no glass bottles please). Cameras may be taken at the student's own risk. School uniform need not be worn, but girls must wear sensible shoes and should take note of the weather forecast and either bring waterproofs or suncream, as lunch may be outdoors.

Yours sincerely

Mrs C Durrant
KS4 English Leader



SEAT

