



WESTCLIFF HIGH SCHOOL FOR GIRLS

Kenilworth Gardens
Westcliff-On-Sea,
Essex, SS0 0BS
Tel. 01702 476026
e-mail vacancies@whsg.info

Roll: 1102 (321 in Sixth Form)

EXAMINATIONS INVIGILATORS

Required as soon as possible to join our experienced team of Exam Invigilators to implement examination procedures and ensure the proper conduct of examination candidates during the examination periods. Full training will be given.

Duties and responsibilities include assisting with the setting up of examination venues by laying out stationery, equipment and examination papers in accordance with published guidelines.

Please refer to the Job Description for additional details and duties.

Westcliff High School for Girls is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to undertake an enhanced Disclosure via the DBS which meets the requirements of the school.

An application form may be found on the school website after clicking the link to vacancies: www.whsg.info.

Closing date is Wednesday 18th April 2018, noon.